Privacy Compliance

Complying with the New Zealand Privacy Act 2020

The purpose of this document is to introduce the new Privacy Policy that has been published on the Aperture Laboratories website (Website.html). The new policy was created by the Department of Legal Affairs and the IT Department to better comply with the governments new privacy principles outlined in the New Zealand Privacy Act 2020.

As the Aperture Laboratories website (Website.html) store front offers products including (hazardous chemicals) for sale, customers must make an account before purchasing. As this means collecting personal information (including Name(s) and contact details) from the customer, it is important to make sure the company is complying with the following principles as they are directly related to the company website. User stories will be used in order to see the website from a user perspective and each principle has been tied into the new policy.

### Purpose of collection of personal information

*“It is important that I know why my information is being collected.”*

*“If I provide my information, what will it be used for?”*

This principle is covered in the **“How we use your Information”** section of the Privacy Policy.

### Storage and security of personal information

*“I think it’s important that my personal information is kept secure.”*

*“How secure is this website? Will my information be safe?”*

This principle is covered in the **“Accessing your Data and Security”** section of the Privacy Policy.

### Access to personal information

*“I should be able to see just what information of mine this company has.”*

*“Will I be able to alter my personal information after it is given, what if I change my name?”*

This principle is covered by in the **“Accessing your Data and Security”** section of the Privacy Policy.

### Agency not to keep personal information for longer than necessary

*“If I no longer wish to deal with this company, they should not be allowed to keep my information.”*

*“I have closed my account, but how do I know my information has actually been deleted?”*

This principle is covered in the **“Information We Collect”** section of the Privacy Policy.

### Limits on disclosure of personal information

*“Will my personal information be given to anyone else?*

*“If I provide this company with my personal details, they should not be giving or selling it to any other company.”*

This principle is covered by in the **“Accessing your Data and Security”** section of the Privacy Policy.